

(Registration number 04179273) (The “Company”)

Present:	Ralph Pickles Richard Olver Mark Trodden Michelle McCluskey Tony Atherton Sylvia Coe Emma Dineen Colin Smith	British Rowing Chair Centre Manager British Dragonboat Association Tees Rowing Club Tees Wheelyboats Club G B Outriggers Powerhouse Dragon Boat Club (On-Line)	Action
1	Apologies: received from: Neil Mitchell Stockton Borough Council		
2	Declarations of Interest: None		
3	Minutes of the previous meeting. The minutes previously issued were accepted as a correct record.		
	Key AOB The new Employment Rights Act (ERA) brings major changes to UK employment law in 2026 and we need to ensure that we are compliant. RO to solicit help from Shelly Woodhouse. Shelly has made contact with Mark and they will agree on a mutually convenient time to meet and discuss. Ongoing FB has not been updated for years but the password issue has now been sorted and MM agreed to liaise with MT and either update or renew the FB page, Mark has now collected lots of good images which can be used. Bar extension Building Regs and Planning permissions approved with one or two minor questions now being resolved. Ongoing and In Hand		MT/RO MM/MT RP
4	Matters arising– Agenda items from this meeting are incorporated in matters arising where there is a common item for clarity.		
	(i) To receive a report from the Centre Manager We need to get the Website updated to attract more business, in order to do this <i>Tony</i> Needs: Photos of events, Mark has now collected lots of good images which can be used. <i>Ongoing</i>		
	(ii) Monthly accounts - Financial position depreciated notably, On close scrutiny of the accounts some the anomaly seems to have been caused by timing as suspected but we need much more visibility of our accounts. - The centre pays a monthly subscription for Sage, the software is PC rather than web based and is only on Sue’s computer with no possibility for any more users. Alternatives to be considered and decisions made. RO and MT to meet with accountants.		MT ALL
	(iii) Anti-social behaviour This is ongoing and is being picked up by MT in his Centre Managers report. Neil Mitchell suggests Police should lead the meeting. RP has written to the relevant Police Officer to request a meeting be set up with no reply. Mark is still trying to set up a meeting with community officers, residents and council rep is desirable. RP suggested that Paul Rowlings should be included. It was noted that there have been no rough sleepers or major issues. <i>-Ongoing.</i>		MT
	(iv) Statutory Timetable and monthly activities Up to date		

	(v) Any other business. Asset Management and Capital Plans ● Balcony leaks – Following on from the successful investigations of the two main areas one further area is to be investigated and the detritus cleared away. Frida has agreed to once again organise a volunteer workforce. ● Solar panels – display in foyer – £15k saved however display only shows on Alan's phone! The issue with the WiFi preventing Harvey's from sorting the display has now been resolved, Harvey's returned to set it up but have now discovered that a new "logger" (dongle) is needed, on order. - <i>Ongoing</i> ● Communications – The TRUT Web Site should have a Members' Area where faults and comments can be recorded and Policies listed. Once in place the faults book can be discontinued. River camera link on site to be loaded. However the website is in need of updating. TA has agreed to liaise with MT on this. ● Car Park listing. It was agreed that the listings will be updated between Xmas 2026 and new year 2027 -Ongoing. ● Up-coming events – None ● Tees Tigers membership. Invoices are not being paid and there seems to be little activity meanwhile Stockton and Thornaby Kayak Club are considering moving here. <i>Ongoing</i>. ● Function room heating – plan to remove the low-level leaking radiators and update the heating system. There was some discussion that the present radiators can be made serviceable and are ideal for the space. Decision to be made before floor repairs are carried out. MT has taken professional advice, the radiators that are in place are fit for purpose and are specifically designed to sit in front of large windows. The one that has been leaking has been repaired and the parts for the broken thermostatic valves sourced. <i>Ongoing</i> ● Bank Cheque signatories – need to be updated – agreed that ED, RO, RP will be named. <i>Ongoing</i> ● It was agreed in principle that we should simplify the calculation of club contributions by establishing a fixed sum for each year. We will need to work out the specific details for this arrangement moving forward with the club treasurers (Ken TRC and Julie DB). <i>Ongoing</i>	RO MT MT/TA
	Meeting Closed 7:25pm Date of Next Meeting 5.30 pm on MONDAY 21 September	


 Chairman of the meeting

Date 17 September