

## Tees River Users Trust Limited

(Registration number 04179273) (The “Company”)

Minutes of a meeting of the Board of Directors of the Company held at River Tees Watersports’ Centre on 20th April 2026.

Present:	Ralph Pickles                      British Rowing Richard Olver                        Chair Mark Trodden                        Centre Manager Emma Dineen                         G B Outriggers John Green                            TRUT President Michelle McCluskey                British Dragonboat Association Tony Atherton                        Tees Rowing Club Colin Smith                            Powerhouse Dragon Boat Club	<b>Action</b>
1	<p><b>Apologies:</b> received from:                  Neil Mitchell                      Stockton Borough Council                  Sylvia Coe                            Tees Wheelyboats Club</p> <p><b>Absent:</b>                  Emma Kirk                            Tees Tigers                  Alastair Rowell                    Tees Tigers Association</p>	
2	<b>Declarations of Interest:</b> None	
3	<b>Minutes of the previous meeting.</b> The minutes previously issued were accepted as a correct record.	
	<p><b>Key AOB</b></p> <p><b>The new Employment Rights Act (ERA)</b> brings major changes to UK employment law in 2026 and we need to ensure that we are compliant. RO to solicit help from Shelly Woodhouse. Shelly has made contact with Mark and they will agree on a mutually convenient time to meet and discuss.</p> <p><b>FB</b> has not been updated for years but the password issue has now been sorted and MM agreed to liaise with MT and either update or renew the FB page</p> <p><b>JJG.</b> The Board noted John’s retirement after an outstanding 22 years of dedicated service. Members expressed their sincere thanks for his hard work, unwavering support, and encouragement throughout his tenure. During this time, John witnessed significant change and progress, including the appointment of four Centre Managers and at least four Chairs.</p> <p>John reflected on the growth of both the centre and its clubs, commenting on how gratifying it has been to see the organisation develop and thrive. He noted that the highlights of his time on the Board far outweighed any challenges and said he was pleased to be leaving the Trust in capable hands.</p> <p>In particular, John’s contribution to securing substantial grant funding for Tees Rowing Club has had a lasting and transformative impact.</p> <p>The Board extends its heartfelt thanks to John for his remarkable contribution and commitment over more than two decades.</p> <hr style="width: 50%; margin-left: 0;"/>	<p>MT</p> <p>MM/MT</p>

4	<b>Matters arising– Agenda items from this meeting are incorporated in matters arising where there is a common item for clarity.</b>	
	<p><b>(i) To receive a report from the Centre Manager</b></p> <ul style="list-style-type: none"> <li>● <b>Bar extension</b> Building Regs and Planning permissions approved with one or two minor questions now being resolved. Further plans as requested were submitted on Thursday 12th February. - <b>Ongoing</b></li> <li>● Posters have been put up around the centre in regard to CCTV as Mark pointed out that this is a legal requirement.</li> <li>● Out of the next possible 120 “slots” for bookings only 40 are filled, we could do with some new business.</li> </ul>	RP MT
	<p><b>(ii) Asset Management and Capital Plans</b></p> <ul style="list-style-type: none"> <li>● Balcony leaks – Advice from David Owens will be circulated. Short term plan for members to make repairs. Longer term will try to raise funds for a more in-depth solution. RO will co-ordinate a working party when the weather and light improves and a final plan on products and method is agreed. Now that the weather is improving RO will get some focus on this after the regatta. JJ agreed to speak with David Owen regarding materials needed</li> <li>● Solar panels – display in foyer – £15k saved however display only shows on Alan's phone! The issue with the WiFi preventing Harvey's from sorting the display has now been resolved, MT will attempt to get them back in for another try. - <b>Ongoing</b></li> </ul>	RO/JJ MT
	<p><b>(iii) Monthly accounts</b></p> <ul style="list-style-type: none"> <li>● Financial position depreciated notably, a deeper dive is required to fully understand where the changes lie. RO will pick up next month when we have the full year accounts. <b>Ongoing</b></li> <li>● Does the Sage accounts software belong to the centre, how much are we paying and can we get a log on?</li> </ul>	RO RO
	<p><b>(iv) Anti-social behaviour</b></p> <ul style="list-style-type: none"> <li>● This is ongoing and is being picked up by MT in his Centre Managers report. He has made contacts with various bodies including Rachael Scott.</li> </ul>	
	<b>(v) Statutory Timetable and monthly activities</b> Up to date	
	<p><b>(vi) Any other business.</b></p> <ul style="list-style-type: none"> <li>● Communications – The TRUT Web Site should have a Members' Area where faults and comments can be recorded and Policies listed. Once in place the faults book can be discontinued. River camera link on site to be loaded. However the website is in need of updating. TA has agreed to liaise with MT on this.</li> <li>● Car Park listing. The Car Park company has changed the way in which cars are registered with an issue that registrations expire after 2 years. We need to know if we can upload a spreadsheet with all registrations at the end of the 2 years. We now have a listing of all cars on the system. RO will circulate it to Clubs and ask that names of leavers be identified.</li> <li>● Complaints by local residents about youths. Neil Mitchell suggests Police should lead the meeting. RP has written to the relevant Police Officer to request a meeting be set up with no reply. Neil will chase up</li> <li>● Up-coming events – Dragonboat Regatta -3<sup>rd</sup> May TRC Regatta 16<sup>th</sup> May.</li> <li>● Tees Tigers membership. Invoices are not being paid and there seems to be little activity meanwhile Stockton and Thornaby Kayak Club are considering moving here. RO has tried to make contact with Emma Kirk and Alister</li> </ul>	MT/TA RO/MT NM RO

	<p>Rowell by phone and email without success. MT will make contact with the canoe club. Matter is ongoing.</p> <ul style="list-style-type: none"> <li>• Neither Emma Kirk or Alister Rowell have been to a meeting for two years and they are proving very difficult to contact. This has been brought to a head by the fact that it is now a legal requirement that all company directors verify their identity before the yearly confirmation statement can be completed and it was overdue. It was unanimously agreed that they would be removed from the board.</li> <li>• Tony Atherton and Emma Dineen have agreed to join the board. Welcome to you both.</li> <li>• Function room heating – plan to remove the low-level leaking radiators and update the heating system. Alan has an option for electrical heating.</li> <li>• Bank Cheque signatories – need to be updated – suggest RO, RP and one other – rarely needed these days but must be current.</li> </ul>	<p>RO/MT RP/RO</p>
	<p><b>Date of Next Meeting</b> <b>6.00 pm on MONDAY 18<sup>th</sup> May</b></p>	

ROlner

Chairman of the meeting

Date 29 April