

Tees River Users Trust Limited

(Registration number 04179273) (The “Company”)

Minutes of a meeting of the Board of Directors of the Company held at River Tees Watersports’ Centre on 30th January 2023.

Present:	Ralph Pickles British Rowing Alan Pearce Centre Manager Colin Smith Powerhouse Dragon Boat Club John Green TRUT President Dick Marlow Tees Rowing Club Sylvia Coe Tees Wheelyboats Club Neil Mitchell Stockton Borough Council Michelle McCluskey British Dragonboat Association	
1	<p>Apologies: received from:</p> Keith Brown Infinity Boat Club John Reeve Inland Waterways Emma Kirk Tees Tigers Alastair Rowell Tees Tigers Association Alan Kallagher Tees Wheelyboats Club William Jones Teesside Uni. <p>Notes: Sylvia will be registered as a director – need to delete Kate Bowes and add Michelle and Keith.</p> <p>Will invite AK to attend virtually in future – probably need a web cam – AP to ask Tony Atherton for help</p>	<p style="text-align: center;">Action</p> <p>AP</p> <p>AP</p>
2	Declarations of Interest: None	
3	Minutes of previous meeting & AGM The minutes previously issued were accepted as a correct record.	
4	Matters arising– Agenda items from this meeting are incorporated in matters arising where there is a common item for clarity.	
	<p>(i) To receive a report from the Centre Manager</p> <ul style="list-style-type: none"> • Car Park AP has contacted the car park company to set up a review meeting which is being rearranged, Electrical mods expensive – first step will be to put new signs lower down and high viz. • Reviewing putting Solar Panels on the roof – NM has contacts as well. 	<p>AP</p> <p>DM</p> <p>AP / NM</p>
	<p>(ii) Asset Management and Capital Plans</p> <ul style="list-style-type: none"> • New roadside sign on the visibility splay will be installed – in hand – agreed to go with the quote Alan has (£1100). • The board approved £8000 including £2,000 for a new oven as requested by TRC Regatta Committee. Will also provide a new 	<p>AP</p> <p>AP/DM</p>

	microwave for the Club Room	
	<p>(iii) Monthly accounts and BUDGET – Membership Fees</p> <ul style="list-style-type: none"> • Finances – continue to be sound but significant concern that although we have full booking, attendance at functions and spend by those attending is down 20+%. • As expected, costs exceeded income in January – in this case by £8000. • Need to clean up aged debtors and ensure we receive the payments for the pontoon as part of y/e accounts • Membership Fees – discussed at length following TRC’s objection to the increase. Given the pressure on costs, the Board concluded that an 11.4% increase in fees over 4 years and a discount of 66% for juniors and students is reasonable. • A future meeting will review whether to give a discount to disabled athletes. • Now that interest rates are rising – review moving some of the balance to the deposit account 	<p>AP</p> <p>RP</p> <p>AP</p>
	<p>(iv) Anti-social behaviour</p> <ul style="list-style-type: none"> • Looking at additional fencing to the east of our building to prevent access to the balcony – AP reviewing with fencing company – members will clear a channel in the shrubbery. • Problem with needles at the side of the building. Invite Enforcement to next meeting – should we open up the vegetation and install more lighting> 	<p>AP</p> <p>AP/DM</p>
	<p>(v) Statutory Timetable and monthly activities</p> <ul style="list-style-type: none"> • Up to date – emergency lighting, CCTV, Fire, Intruder and Access systems serviced this month. 	
	<p>(vi) Any other business.</p> <ul style="list-style-type: none"> • Infinity Boat Club – plans progressing – need update from Steven Peel’s visit. • Subsidence at car park and outside the downstairs external toilets – have made contact with Homes England, the landlord – meeting with Paul Murphy held on February 16th. He has offered help to evaluate the problem. • The Wrecks have in hand to erect an escape ladder on the ramp to the pontoon – necessity uncertain – TRUT will pay for it to reclaim the VAT but will charge the Wrecks for the VAT net amount • Dragon Boat Event 30th April – have requested that the new pontoon be modified so that it can be made into 2 halves – will review • Plan to erect shelving in the Club Room and clear some of the clutter • Pest trap in corner under the signing in desk and water ingress above it need looking at. 	<p>KB</p> <p>RP/AP</p> <p>DM/JG</p> <p>RP</p> <p>CS</p> <p>AP</p>
	<p>Date of Next Meeting</p> <p>N.B – NEXT MEETING – APRIL 17th at 5.30pm</p>	<p>RP/ALL</p>

_____ Date _____

Chairman of the meeting