

Dear All

Notice of Annual General Meeting, Agenda and Timeline

The 76th Annual General Meeting of Tees Rowing Club will be held on **Sunday 26th March 2023 starting at 10.30 am**. This will be held in the RTWC function room, but will also be available electronically via zoom for those who cannot attend in person.

It is the intention to allow eligible members to vote virtually as well as in the room. *(Only full, student, off peak, social and life members over the age of 18 years are entitled to vote)*

All corresponding documentation will be forwarded as soon as possible and will also be available on the TRC website.

As described in the Summary Timeline below, we welcome all your views and comments, so please let me know if you need further information/clarification or wish to make a comment.

Kind regards

Michele Holdsworth (TRC Secretary)

AGENDA

1. Welcome by the Chair (REH)
2. Apologies for Absence *(need to be given to the secretary as soon as possible)*
3. To approve the Minutes of the 75th Annual General Meeting held on 27th March 2022
4. To consider any matters arising from these minutes
5. To receive:
 - a) The Captain's Report (TH)
 - b) The Honorary Secretary's Report (MH)
 - c) The Honorary Treasurer's Report (LS)
 - d) The Regatta (Events) Report (SH)
 - e) Tees River Users Trust (TRUT) update (RP)
6. To confirm the Appointment of the Tees Rowing Club representative to the Board of the TRUT
7. To approve the Annual Accounts for the year ending 30 November 2022
8. To appoint Azets *(Baldwins)*, Accountants, for 2022-2023
9. To approve the subscription fees for 2023-2024
10. To confirm the additional Life Member(s)
11. To confirm the election of the Junior Captains and Vice Captains
12. Elect the Officers and other Committee Members

The following nominations have been received or are expected.

Role	Incumbent	Willing to continue ?	Other Nominee(s)
President	Dilwyn Jones	Yes	
Chair	Bob Holdsworth	Yes	
Captain	Tom Hillier	No	Rebecca Graham
Honorary Treasurer	Louise Summers	No	Tom Hillier
Honorary Secretary	Michele Holdsworth	Yes	
Membership Secretary	Fiona Ventress	Yes	
Assistant Secretary	Sophie Whisson	Yes	
Safety Adviser	Steve Leigh	No	

Equipment Manager	Lucy Radley	Yes	
Womens Vice Captain	Rebecca Graham	No	
Mens Vice Captain	Greg Beswick	Yes	
Ordinary Member	Richard Olver	Yes	
Ordinary Member	Jill Patterson	Yes	
Non-committee member:			
Welfare Officer	Helen Wescott	Yes	
Publicity Officer	Vacant		
Entries Secretary:	Tom Hillier	Yes	
Coaching Co-ordinator	Vacant		

Please let the Secretary know by email if you would like to nominate yourself or another member for ANY of the Officer or General Committee positions regardless of the incumbent members.

Nominations can be made at the Meeting (and the nominee must be present), but to be fair to the other candidates, it would be appreciated if they were made by 18:00 on Sunday, 12th March.

SUMMARY TIMELINE: – RUN UP TO THE AGM	
Notification of AGM and documentation circulated to the club between: <i>(All reports will be taken as read at the AGM)</i>	5th -11th March
Motions for discussion at AGM are to be lodged with the Secretary by: <i>(and must be signed by 6 members entitled to vote in line with Constitution)</i>	12th March
Nominations for committee positions ideally emailed to the secretary by: <i>(Names can be put forward on the day as long as the nominee is present)</i> <i>(Job Descriptions are available on the Website)</i>	12th March
Nominations for Life Long Member(s) emailed to the secretary by: <i>(someone who has given years of distinguished services to the club in terms of rowing and/or administration and with years of experience which would be greatly valued by the Committee and/or members)</i>	12th March
All members, volunteers, parents (irrespective of membership status) are welcomed to lodge queries and or comments on any of the documentation circulated, via email to the Secretary by: <i>(Whilst non-members, do not have voting rights, we welcome your views)</i>	19th March
Next Committee Meeting:	23rd March
AGM 10:30am (RTWC Function Room – also accessible via zoom): <i>(If attending via zoom, please inform the secretary in advance).</i>	26th March