

Notice of Annual General Meeting, Agenda and Timeline

The 74th Annual General Meeting of Tees Rowing Club will be held on **Sunday 21st March 2021 starting at 10.30 am**. I am sure this will not surprise you that owing to restrictions of Covid-19, this will be held electronically (*via zoom*) and recorded for the purpose of minute writing.

The committee have found that our zoom meetings have been a very effective way of communicating in the last year. Further information about access and the logistics of running the meeting will following closer to the date.

AGENDA

1. Welcome by the Chair (BH)
2. Apologies for Absence
3. To approve the Minutes of the 73rd Annual General Meeting held on 15th March 2020
4. To consider any matters arising from these minutes
5. To receive:
 - a) The Captain's Report (TH)
 - b) The Honorary Secretary's Report (AW)
 - c) The Honorary Treasurer's Report (LS)
 - d) The Regatta (Events) Report (SH)
 - e) Tees River Users Trust (TRUT) update (RP)
6. To confirm the Appointment of the Tees Rowing Club representative to the Board of the TRUT
7. To approve the Annual Accounts for the year ending 30 November 2020
8. To appoint Azets (*Baldwins*), Accountants, for 2020 -2021
9. To agree the proposed fee structure for 2021-2022
10. To confirm approval of the proposed changes in Constitution
11. To Elect the Officers and other Committee Members

The following nominations have been received or are expected.

Role	Incumbent	Willing to continue?	Other Nominee(s)
President	Neil Dunning	Yes	
Chair	Bob Holdsworth	Yes	
Captain	Tom Hillier	Yes	
Honorary Treasurer	Louise Summers	Yes	
Honorary Secretary	Angela Warburton	Yes	
Assistant Treasurer	Fiona Ventress	Yes	
Assistant Secretary	Karami Ure	No	
Safety Adviser	Steve Leigh	Yes	
Equipment Manager	Lucy Radley	No	
Vice Captain	Lucy Radley	Yes	
Publicity Officer	Lucy Radley	Yes	
Vice Captain	Greg Beswick	Yes	
Ordinary Member	Richard Olver	Yes	
Ordinary Member	Fiona Mortimer	No	
Non-committee Member:			

Entries Secretary:	Dionne Dunning	No	
--------------------	----------------	----	--

Please let the Secretary know by email if you would like to nominate yourself or another member for ANY of the Officer or General Committee positions be they vacant or filled.

Nominations can be made at the Meeting (and the nominee must be present), but to be fair to the other candidates, it would be appreciated if they were made by 18:00 on Sunday, 14th March.

SUMMARY TIMELINE: – RUN UP TO THE AGM	
Notification of AGM and documentation circulated to the club 3 weeks prior: <i>(All reports will be taken as read at the AGM)</i>	28th February
Motions for discussion at AGM are to be lodged with the Secretary by: <i>(and must be signed by 6 members entitled to vote in line with Constitution)</i>	7th March
E-Voting questionnaire will be forwarded to <i>eligible</i> voting members by: <i>(This will include a vote on proposed fees (circulated), change in constitution (circulated and proposed changes highlighted), including an option to comment)</i> <i>(Only full, student, off peak, social and life members over the age of 18 years are entitled to vote)</i>	11th March
E-Voting ends by:	14th March
Nominations for committee positions ideally emailed to the secretary by: <i>(Names can be put forward on the day as long as the nominee is present)</i> <i>(Job Descriptions are available on the Website)</i>	14th March
All members, volunteers, parents (irrespective of membership status) are welcomed to lodge queries and or comments on any of the documentation circulated, via email to the Secretary by: <i>(Whilst non-members, do not have voting rights, we welcome your views)</i>	
Next Committee Meeting:	18th March
Virtual AGM 10:30am:	21st March